



South Lake County Fire Protection District
— in cooperation with —
California Department of Forestry and Fire Protection

P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

BOARD OF DIRECTORS' REGULAR MEETING MINUTES
7:00 P.M., April 16, 2019, Middletown Fire Station

NON-TIMED ITEMS

A. OPEN MEETING:

- A1. *President Hoberg called meeting to order at 7:00 p.m.*
- A2. *Battalion Chief Wink lead pledge of allegiance.*
- A3. *Present: Vice President Reg Garcia, Directors Rob Bostock, Madelyn Martinelli, and Jim Comisky, President Devin Hoberg. Also present: Battalion Chief Mike Wink and Board Clerk Gloria Fong.*
- A4. **COMISKY/MARTINELLI MOTION** to approve agenda. **AYES:** Garcia, Comisky, Martinelli, Bostock, Hoberg. **NOES:** None. **MOTION CARRIED.**

B. CITIZENS' INPUT: *Roberta Adams arrived late and just prior to adjournment of meeting let Board know she came to apologize and thank them for understanding.*

C. COMMUNICATIONS:

C1. Reports:

C1.1. Fire Sirens

Battalion Chief Wink reports:

- *Fire Sirens continue to receive a lot of positive support from community.*
- *He reminds Board of goals this year are 2nd emergency exit for the building, fire extinguisher upgrade, and washer and dryer hook up to enhance their operations.*
- *He's working on next wish list.*

C1.2. SL Fire Safe Council

- *Director Bostock attended Cobb meeting where he learned the Council received grant to continue chipping through this year.*

C1.3. Volunteer Firefighters' Association

Association Vice President Ron Chase reports:

- *Four new recruits passed final at Napa academy, receive chainsaw training in April and conclude with public safety training entire month of May. Badge pinning is planned for June meeting.*
- *Began with four new recruits, one dropped out and gained one who's currently in academy.*
- *Open house is last Saturday of April*
- *Sold out tables for their dinner fundraiser.*
- *Currently, there are 18 paid call members, will be 22 with new recruits, and with two in question, about 20 on the roster.*

C1.4. Chief's Report

Battalion Chief Wink reports:

- *Snowcat training postponed because of repairs.*
- *Rescue system 1 rescheduled twice last year, is postponed to fall due to competition with instructors.*
- *Looking to send some folks to Swift Water Rescue training this spring.*
- *Held test for emergency sirens last Saturday and received invoice for one year annual maintenance.*
- *April 29th ends Amador season and be back to summer preparedness with services provided no longer paid by District.*
- *As of right now have 4 inmate crew which is down one.*
- *County wide burn ban goes into effect May 1st. Board is reminded fire chief has no control over ban. This was set by Board of Supervisors years back with input from fire departments.*

C1.5. Financial Report

The budget summary was not prepared. Instead the year to date April is contained under the attachment in tonight's recommended budget agenda item.

C2. Directors' Activity and Committee Report

Director Garcia met with Roberta Adams. They had a good conversation about fire staffing and how it relates to number of hours, and how its scheduling affects budgeting. No conclusion and will be working on that in the future.

Director Bostock attended Cobb Safe neighborhood council meeting with partners in attendance, that included speakers from Fire Safe Council and Battalion Chief Wink.

Director Martinelli has no activity to report.

Director Comisky reports he had busy month, attended the Fire District Association of California conference in Napa earlier this month, which was well attended than years past. He'll have report prepared, to include information on new things, harassment training, Brown Act updates which Gloria keeps us well in parameter, role of directors in disaster, and PG&E presentation on de-energization with it to happen more often, plant seed. He suggested we host a PG&E presentation. He and Battalion Chief Wink met with sheriff's office regarding how and when notification sirens are activated. He reminded the Board of the attendance of a member of the Geyserville Fire Protection District's at a past meeting, wanting to partnership in discussions with Sonoma County to get money back to our districts with response into the Geysers.

Director Hoberg reports his work schedule's been busy and is happy to be contacted about working with sheriff's office on the notification sirens.

TIMED ITEMS

D. REGULAR ITEM:

D1. PUBLIC HEARING (2nd reading) - Consideration for Resolution No. 2018-19 16, A Resolution Directing Fire Chief, or Designee, to Certify and Request County of Lake to Collect Special Tax on the 2019-2020 County Tax rolls. Placed on the agenda by Gloria Fong.

COMISKY/BOSTOCK MOTION to approve D1 one written. **AYES:** Martinelli, Comisky, Bostock, Garcia, Hoberg. **NOES:** None. **MOTION CARRIED.**

- D2. Consideration for 2019 proposed changes to Memorandum of Understanding By and Between South Lake County Fire Protection District and South Lake County Volunteer Firefighters Association Inc. for Paid-Call Personnel (with effective date of XX/XX/XX). Placed on agenda by Battalion Chief Mike Wink.

Battalion Chief Wink stated intention with most of the additions is to better articulate, with a lot lead by leader's intent and past practice, when compensation is received and not, such as football games inherited over decades with no reimbursement, the rodeo when it comes to town and district receives compensation.

It had not been past practice to have a member of the Board sit in the discussion.

There is addition of fire consultant position if approved with agreement to be presented. The position is not intended to subsidize an inspector type position. The person works on behalf of the fire district and for the 22,000-acre Butts Canyon development.

There is mention of the group life and income protection. It was suggested amounts be included.

Included is use of department vehicles that had been used for non business runs. The Board feels this is a tremendous liability risk.

The employee assistance program approved by the Board is rolled into the MOU.

It was discussed and brought up before about completing training and graduating before receiving reimbursement for attendance hours.

The water operator specialist, a non fire suppression position, is removed. The Chief and Association agreed having it is a liability.

The Board would like to see the MOU tabled and brought back for consideration with details of the life insurance added, the compensable component of the Stakeside and dump trailer removed, and the assistant fire marshal changed to read fire consultant.

GARCIA/BOSTOCK MOTION to table and see changes when it comes back. AYES: Martinelli, Comisky, Bostock, Garcia, Hoberg. **NOES:** None. **MOTION CARRIED.**

- D3. Consideration for Resolution No. 2018-19-17, A Resolution Authorizing the Participation in Joint Exercise of Powers Agreement Among Fire Protection Agencies in Lake County Creating an Agency to be Known as the Lake County Emergency Medical Services (EMS) Authority. Placed on the agenda by Chief Greg Bertelli / Battalion Chief Mike Wink.

Attorney Bill Adams, who helped with the ballot measure, was hired to review the agreement. Collectively, the Fire Districts hadn't followed through to file this with the Secretary of State. The EMS authority in Lake County is so if someday there were, the private ambulance provider will need to provide comparable services. The agreement is intended to protect future and service that exists in Lake County.

BOSTOCK/MARTINELLI MOTION to approve D3 as written. AYES: Comisky, Garcia, Martinelli, Bostock, Hoberg. **NOES;** None. **MOTION CARRIED.**

- D4. Consideration for 2019-2020 Recommended Budget. Placed on the agenda by Gloria Fong.

The secured property tax estimate of \$1.2 million is 1.25% increase over this fiscal year's \$1,199,002.89 estimated actual. It is just under the County Assessor's ability to increase property value of up to 2% annually.

The \$1.75 million special tax or proposed levy is slightly lower, rounded down from amount presented in tonight's earlier item.

The \$700,000 fund balance or carryover is just under the \$835,000 pulled from reserves this fiscal year for balanced budget. Nearly all is being returned. \$455,966 to reserves generated from the 2 fiscal years which Cal Fire didn't invoice. \$79,415 and \$84,449 to medical equipment, amounts in excess of the \$80,347 contributed to 2015-16 and again 2016-17 intergovernmental transfer program (IGT). \$25,000 to medical equipment replacement, amount Redbud Health Care District (RHCD) agreed to fund annually. Last year's ambulance was purchased with use of \$25,000 RHCD 1st installment, \$100,000 mitigation fee funds, and \$132,300 from reserves. RHCD remaining \$100,000 annual payments are intended to return most of the \$132,300 portion from reserves.

On the expenditure side, the Cal Fire amount is estimated at \$3,045,000, is about \$300,000 less than the 2019-20 contracted amount. The estimate is 5% over this year's \$2,890,000 estimated actual, and may likely be adjusted in the final adopted budget in August.

The recommended includes \$15,000 allocation for to replace 5-year old computer equipment, as recommended by IT, 5 units and a laptop at \$2,500 each. There is also a monitor that may be replaced.

All other revenue and expenditure budget allocations are same as this fiscal year's adopted, adopted and or actual.

COMISKY/BOSTOCK MOTION to adopt D4 with observed discussion. AYES: Martinelli, Comisky, Garcia, Bostock, Hoberg. **NOES:** None. **MOTION CARRIED.**

- D5. Consideration for purchase and installation of station generators. Placed on the agenda by Battalion Chief Mike Wink.

Knowing the PG&E public safety shutoff are going to happen more often, the thought is the generator business will increase, possibly delaying the ability to get generators.

OES updated some information but has not given approval yet regarding our funding increase request.

The communication tonight is in response to Board's request for recommendation, which staff recommends approving option 1 to replace Middletown and Loch Lomond station generators and upgrade to both Cobb and Hidden Valley station generators for \$220,440. Staff asks for ability to proceed so generators orders may be placed and use of mitigation fee funds, that currently has balance of over \$170,000. Then for the 25 match, an additional \$29,100 from mitigation fees if OES approves the increase and \$116,400 if not approved

GARCIA/MARTINELLI MOTION to approve generator proposal as written. AYES: Bostock, Garcia, Martinelli, Comisky, Hoberg. **NOES:** None. **MOTION CARRIED.**

- D6. Consideration for 2019 Memorandum of Understanding between South Lake County Fire Protection District and Hidden Valley Lake Association (HVLA), allowing them to assist on all calls for service in HVLA jurisdiction. Placed on the agenda by Battalion Chief Mike Wink.

This is basically an operating permit for HVLA security to respond. This comes from HVLA's legal because they are not a public service entity. This gives them ability to respond if we have this document, recognizing their assistance. This gets their past practice in writing.

COMISKY/GARCIA MOTION to adopt D7 as written. AYES: Martinelli, Comisky, Bostock, Garcia, Hoberg. **NOES:** None. **MOTION CARRIED.**

E. CONSENT CALENDAR:

E1. Minutes presented: March 19, 2019 – Regular Meeting

E2. Warrants presented:

E2.1. April warrants

E2.2. March warrants – corrected

E3. Budget Transfers


MARTINELLI/GARCIA MOTION to approve consent calendar. **AYES:** Bostock, Comisky, Martinelli, Garcia, Hoberg. **NOES:** None. **MOTION CARRIED.**

F. **COMISKY/MARTINELLI MOTION** to adjourn the meeting at 8:45 p.m. All members in attendance are in favor of the motion.

Respectfully submitted by: _____


Gloria Fong
Board Clerk

READ AND APPROVED BY: _____


DEVIN HOBERG
President – Board of Directors