



South Lake County Fire Protection District
— in cooperation with —
California Department of Forestry and Fire Protection

P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

BOARD OF DIRECTORS REGULAR MEETING MINUTES
Tuesday, January 21, 2025 at 7:00 p.m.
Located at the Middletown Fire Station Board Room,
21095 Highway 175, Middletown, CA 95461

This regular meeting is for the purpose of discussing the following items:

1. *President Comisky called meeting to order at 7:00 pm.*
2. *Battalion Chief Lau led pledge of allegiance.*
3. *Present: Directors Rob Bostock, Stephanie Cline, and Madelyn Martinelli, and Vice President Matthew Stephenson and President Jim Comisky. Also present: Battalion Chief Josh Lau, Battalion Chief Chris Aragon, Battalion Chief Jorgensen and Chief Matt Ryan, and Office Technician Karin Collett.*
4. ***Martinelli / Bostock MOTION to approve agenda AYES: Bostock, Cline, Martinelli, Stephenson, Comisky. NOES: none. MOTIONED CARRIED.***
5. *Citizens' Input: Any person may speak for three (3) minutes about any subject of concern provided it is within the jurisdiction of the Board of Directors and is not already on the today's agenda. Total period is not to exceed fifteen (15) minutes, unless extended at the discretion of the Board. None*
6. *Communications:*
 - 6.a. *Fire Sirens – Nothing to report*
 - 6.b. *Fire Safe Council – report attached*
 - 6.c. *Volunteer Association – Todd, right now hot and heavy in academy. We have 3 recruits in there, just finished PSFA and moving onto Hazmat. One recruit missed a few days because of his honeymoon, going to take some commitment. OES is down south on the Eaton fire. Two of last year's recruits are down there on the fire kicking butt. Gary Bevins has been working hard at the station to keep things up to date with qualification of PCFS.*
 - 6.d. *Chief's Report –*

Chief Ryan reports that for this district, staff got bids for both metal and comp roof for Station 62 roof replacement.

Cal Fire has 4 teams currently at fire down south and will keep presence through the recovery effort. Cal Fire has upstaffed through transitional staffing and is transitioning out of Amador as of yesterday.

Chief Lau reports that a few nights ago we had a trailer fire by trap shoot here in Middletown with normal response with staff out of stations 31, 62, 63, PCFs Bevins and Gass all showed up, and did a great job. At the same time a roll over

happened at Mount Saint Helena. Paid Call Fighter Bevins was released from trailer fire to go get the rescue to respond to the roll over. Ended up landing two copters at Station 60. I am impressed with how much the team can manage at one time. It does show we can use more Paid Call Firefighters and or drivers. Currently we are working on hiring a Fire Apparatus Engineer/Medic and two permanent Fire Captain/medic positions and one Limited Term Captain/Medic job.

Chief Aragon was introduced as new Battalion Chief 1417, previously held by Battalion Chief Pete Avansino and Mike Wink.

6.e. Finance Report – report attached, nothing to add.

6.f. Directors' activities report

Cline- She registered to attend Fire District Association of California (FDAC) annual conference in April in Napa.

Bostock- Nothing to report

Martinelli – She did another wire transfer to the State of California on the 15th.

Stephenson- He had a visit with Station 63 and was able to see what the employees have been dealing with over the years.

Comisky- FDAC next month finally completed the white paper for the lack of funds for the fire district in California. Equipment and facilities Committee met last week with some dialogue with Chief Duncan calling in. He contacted a vendor today to get to do a strategic plan for us. Last month about 4am he had difficulty breathing and ended up calling 911. He couldn't be prouder of our medic crews and also the engine crews from Kelsey Cobb.

7. Regular Items:

7.a. Consider and approve bids for new apparatus bay roof at Station 62 and Resolution No. 2024-25-13 A Resolution Appropriating Contingencies for New Apparatus Bay Roof at Station 62. Placed on the agenda by Chief Paul Duncan.

Director Cline explained her doubts about getting a metal roof and price, since it's taxpayers' money being spent for the roof. The difference between the quotes when it comes to warranties was discussed.

Chief Ryan states that they have used Humberto's on the Cal Fire side. Their craftsmanship is good and they are out of Lower Lake.

President Comisky states that he agrees that shingles is the best way to go because the building will not be there long enough for a metal roof.

Chief Lau explains that we can take some more time if needed to compare. Chief Avansino, who is in attendance via zoom, suggests looking at the quotes because all three cover the questions about warranties, plywood repair etc.

President Comisky suggests going with lowest bid and getting this expedited.

Bostock / Cline MOTION to approve 7a to award and expedite to lowest bidder Humberto's AYES: Bostock, Cline, Martinelli, Stephenson Comisky. NOES: none. **MOTIONED CARRIED.**

- 7.b. Election of President of the Board of Directors, Vice President of the Board of Directors, Secretary and / or Clerk to the Board of Directors for calendar year 2025. Placed on the agenda in accordance with Fire District Bylaws. (Outgoing President conducts election and adjourns tonight's meeting).

Director Martinelli nominates Director Stephenson for President. Director Bostock nominates Director Cline Vice President and Director Martinelli nominates Gloria Fong as Secretary/Clerk to the board. Nominations are closed and all members are in favor of nominations.

8. Consent Calendar Items: (Approval of consent calendar items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board member may request that an item be removed from the consent calendar for discussion later.)

8.a. December 17, 2024 - Regular Meeting Minutes

8.b. Warrants – January

Cline/Stephenson MOTION to approve accept consent calendar.

AYES: Bostock, Cline, Martinelli, Stephenson, Comisky. NOES: none. MOTIONED CARRIED.

9. ***Cline/Comisky MOTION to adjourn meeting at 7:36 pm. All members in attendance are in favor of adjournment.***

Respectfully submitted by
Karin Collett, Office Technician

DocuSigned by:
Karin Collett
C6CC545B03E844E...

READ AND APPROVED BY
Matthew Stephenson
President, Board of Directors

Signed by:
Matthew Stephenson
4EB5D13C056B460...