



South Lake County Fire Protection District
— in cooperation with —
California Department of Forestry and Fire Protection

P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

BOARD OF DIRECTORS REGULAR MEETING MINUTES

Tuesday, August 16, 2022, at 7:00 p.m.
Located at the Middletown Fire Station Board Room,
21095 Highway 175, Middletown, CA 95461

This regular meeting is for the purpose of discussing and considering the following items:

1. *President Hoberg called meeting to order at 7:12 p.m.*
2. *Director Comisky led pledge of allegiance.*
3. *Present: Directors Stephanie Cline, Jim Comisky and Madelyn Martinelli, Vice President Rob Bostock, President Devin Hoberg. Also present: Unit Chief Mike Marcucci, Office Clerk Karin Collett, and Board Clerk Gloria Fong.*
4. **CLINE/BOSTOCK MOTION** to approve agenda. *AYES: Cline, Comisky, Martinelli, Bostock, Hoberg. NOES: None. MOTION CARRIED*
5. Consideration of approval of videoconference option under AB 361. Board will consider approval of findings that there remains a State proclaimed COVID 19 health emergency and local officials continue to impose or recommend measures to promote social distancing.
MARTINELLI/BOSTOCK MOTION to approve. *AYES: Comisky, Cline, Martinelli, Bostock, Hoberg. NOES: None. MOTION CARRIED.*
6. Citizens' Input: Any person may speak for three (3) minutes about any subject of concern provided it is within the jurisdiction of the Board of Directors and is not already on the today's agenda. Total period is not to exceed fifteen (15) minutes, unless extended at the discretion of the Board.

None.

7. Communications:
 - 7.a. Fire Sirens: *From what he's heard from his wife, who is a member, Director Comisky reports that they're appreciative of support the Board has shown financially, getting things done to the building. They will be making couple of minor asks. The amount of money in last several years they've given to the district is astronomical and have just purchased are helopods, which are mentioned under tonight's chief's report.*
 - 7.b. Fire Safe Council: *None other than July 6th meeting minutes attached to agenda packet.*
 - 7.c. Volunteer Association: *Association President Todd Fenk reports it's time to start application process for new recruits. There are 8 applications, which is more than double last year. All have been contacted and interviews to be scheduled 3rd week*

of September. Cap of which Napa County allows is 5 or 6. On dinner it's been pushed out to May in 2023 and have reached out to casino to start planning, and also contacted Hidden Valley Greenview for price comparison. The Association is also talking with Pro Shop to possibly host a fundraiser golf tournament.

7.d. Chief's Report:

Chief Duncan is attached to Sulpher Bank fire.

Chief Marcucci is in attendance via zoom and adds that Lake County is moving into red flag tomorrow morning for thunderstorm and potential dry lightning. The unit is in midst of moving resources around to be able to support Lake, into Napa County, potentially into Sonoma, and has all 31 engines in place, 4 hand crews and 4 dozers.

7.e. Finance Report: *Staff Services Analyst (SSA) Fong has nothing to add to report other than responding to Director Bostock's question of when chairs are to arrive, which was August 26 and now pushed out to September.*

7.f. Directors' activities report:

Director Martinelli has no activity to report.

Director Bostock has no activity to report.

Director Cline has nothing other than looking to recruit neighbor, who was volunteer firefighter before.

Director Comisky reports Senate Bill 443, Fire Districts Association of California, and Cal Chiefs activities have dwindled, and met with LEMSA Director about starting a survey on the emergency medical services in the area.

Director Hoberg has no activity to report.

Piggy backing on Director Cline's report, SSA Fong reports one incumbent as filed for the two available seats and it would behoove the Board to start recruiting so both will be appointed if no one should filed by extended deadline of August 17th.

8. Regular Items:

8.a. **PUBLIC HEARING:** Consideration for approval of Resolution No. 2022-23-04, A Resolution Certifying and Requesting County of Lake to Collect Special Tax (Direct Assessments) on the 2022-2023 County Tax Rolls. Placed on the agenda at the request of Staff Services Analyst Gloria Fong.

Consumer Price Index (CPI) was set in March, but rolls don't come to us until July. CPI is set based on last year's roll then is noticed again when roll is received and due to Auditor-Controller August 10th per revenue and tax code. This is another public hearing so if there is group who opposes, it may articulate opposition twice a year.

Assessments totaling \$2.06 million for 8762 parcels were submitted by the August 10th deadline and this is follow up.

CLINE/MARTINELLI MOTION to pass 8a for special assessment as written. Cline, Martinelli, Comisky, Bostock, Hoberg. NOES: None. **MOTION CARRIED.**

- 8.b. **PUBLIC HEARING:** Consideration for approval of Resolution No. 2022-23-05, A Resolution Adopting Budget for Fiscal Year 2022-2023. Placed on the agenda at the request of Staff Services Analyst Gloria Fong.

This was on last month's agenda and minor changes were made and highlighted. Basically, nothing has changed on expense side other than contingencies lowered in order to increase general reserves by the amount taken from back from 2018-19 to balance the budget, and this is half of that.

Aside from this there is \$192,000 overpayment of one of the Cal Fire quarterly invoices that will be presented during budget adoption. General reserves can only be adopted during budget time and not any other time of the year.

With \$452,447 included for reserves, the resolution adopts budget of \$5,633,445.

COMISKY.CLINE, MOTION to approve as presented. Martinelli, Cline, Comisky, Bostock, Hoberg. NOES: None. **MOTION CARRIED.**

- 8.c. Consideration for approval of Resolution 2022-23-07, A Resolution Establishing the 2022-2023 Appropriations Limit. Placed on the agenda at the request of Staff Services Analyst Gloria Fong.

This is requirement every year normally done in May when the Department of Finance publishes price and population information.

It's been a struggle past few years because the way Measure L was written, which is to include increase to appropriations limit, but no dollar amount specified. The missing amount for the resolution is \$4,885,149.

CLINE/BOSTOCK MOTION approve 8c as written with amount of stated. Cline, Martinelli, Comisky, Bostock, Hoberg. NOES: None. **MOTION CARRIED.**

- 8.d. Consideration for Lake Local Agency Formation Commission (LAFCO) Special District Alternate Member Nomination Ballot. Placed on the agenda at the request of LAFCO Executive Officer John Benoit.

LAFCO is the body to oversee annexation and dissolution, if financially feasible.

Seeing there is no interest, no action is taken.

- 8.e. Consideration for Letter of Support to Annexation of Areas within County Service Area (CSA) 40 (areas of the Geothermal Area) to Northern Sonoma County Fire Protection District (NSCFPD). Placed on the agenda at the request of Director Jim Comisky.

Director Comisky was contacted and has been working with North County when it was Geyserville and such. NSCFPD wants annexed into their district CSA 40 that covers steam wells. As we all know whenever there is a fire, medical emergency, or technical rescue we are always the first ones to arrive. What this will lend itself to is like auto aid agreement with Napa County Fire for response down Butts Canyon and over Mount Saint Helena, that might give us ability to NSCFPD compensating us for using our resources. They've supported us and as such Director Comisky recommends supporting the annexation.

CLINE/MARTINELLI MOTION to approve 8e as written. Comisky, Cline, Bostock, Martinelli, Hoberg. NOES: None. **MOTION CARRIED.**

8.f. Consideration for Station 60 (Middletown Fire Station) IT Upgrade (to hardware of \$3,000 and Nova System installation and programming of \$9,500. Placed on the agenda at the request of Chief Paul Duncan.

CLINE/BOSTOCK MOTION to approve 8f. Cline, Bostock, Comisky, Martinelli, Hoberg. NOES: None. **MOTION CARRIED.**

8.g. Consideration for Agreement for hosting On-Site Certified Ambulance Documentation Specialist Course. Placed on the agenda at the request of Chief Paul Duncan.

SSA Fong informed the Board that there hasn't been a documentation presentation since early 2000s. It will also be beneficial to anyone who does billing, so office staff will be sitting in as well.

COMISKY/CLINE MOTION to approve 8g as submitted. Bostock, Comisky, Martinelli, Cline, Hoberg. NOES: None. **MOTION CARRIED.**

8.h. Consideration for removal of six trees at Station 62 (Cobb Fire Station). Placed on the agenda at the request of Chief Mike Wink.

Fire Apparatus Engineer Matt Brooks adds that the couple of trees are leaning toward neighbor, that are of danger to them and the station. Some are completely dead or dying and this has been progressing for past few years.

COMISKY/BOBSTOCK MOTION approve 8h with low bid of \$5,000. Comisky, Martinelli, Cline, Bostock, Hoberg. NOES: None. **MOTION CARRIED.**

9. Consent Calendar Items: (Approval of consent calendar items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board member may request that an item be removed from the consent calendar for discussion later.)

9.a. July 19, 2022, Regular Meeting Minutes

9.b. Warrants

9.b.1. August

9.b.2. July – corrected

9.c. Budget Transfer

Correction to consent calendar is 9c where Resolution 2022-23-06 Resolution is attached to agenda packet instead of Budget Transfer. The resolution is rolling over unexpended funds from Grant Award Board accepted last year fiscal year.

BOSTOCK/CLINE MOTION approve consent calendar with correction. Martinelli, Comisky, Cline, Bostock, Hoberg. NOES: None. **MOTION CARRIED**

10. **COMISKY/MARTINELLI MOTION** to adjourn meeting at 8:07 p.m. All in attendance are in favor of motion.

Respectfully submitted by
Karin Collett, Office Technician:

DocuSigned by:
Karin Collett
C6CC545B03E844E...

READ AND APPROVED BY
DEVIN HOBERG, President – Board of Directors:

DocuSigned by:
Devin Hoberg
259C673629C0405...