South Lake County Fire Protection District
in cooperation with
California Department of Forestry and Fire Protection

P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

BOARD OF DIRECTORS REGULAR MEETING MINUTES
Tuesday, July 21, 2026, at 7:00 p.m.
Located at the Middletown Fire Station Board Room,
21095 Highway 175, Middletown, CA 95461

This regular meeting is for the purpose of discussing the following items:

1. *President Cline called meeting to order at 7:03pm*
2. *Chief Matt Ryan led pledge of allegiance.*
3. *Roll Call: Directors Rob Bostock, Madelyn Martinelli, Matthew Stephenson, Vice President Jim Comisky and President Stephanie Cline. Also, present Chief Matt Ryan, Battalion Chief Peter Avansino, Board Clerk (SSA) Gloria Fong, and Office Tech Karin Collett*
4. ***COMISKY/BOSTOCK MOTION** to approve agenda. AYES: Bostock, Comisky, Martinelli, Stephenson, Cline. NOES: None ABSENT: None **MOTIONED CARRIED***
5. Citizens' Input: Any person may speak for three (3) minutes about any subject of concern provided it is within the jurisdiction of the Board of Directors and is not already on today's agenda. The total period is not to exceed fifteen (15) minutes, unless extended at the discretion of the Board. *None.*
6. Communications:

   6.a. Fire Sirens: *No report.*

   6.b. Fire Safe Council: *Minutes attached to agenda packet.*

   6.c. Volunteer Association: Association President Todd Fenk reports their fundraiser hit record numbers, around $58,000 with good showing, emergency vehicle operations course training postponed to September, and coordination of suppression team made up of paid call firefighters

      6.c.1. Badge Pinning and Oath – *Alexander Gonzales-Farias and Clare Wakefield pinned and sworn in.*

   6.d. Chiefs Report: *In addition to report attached in agenda packet, Chief Ryan reports resource from Colorado returned home today, have a strike team in Oregon, may look into wet hires, and Director Martinelli's question about the removal of juniper bushes by the post office was addressed by citizen Roberta MacIntyre.*

   6.e. Finance Report: *SSA Fong reports County side is still working to go live October 1st on the Workday system. She will be uploading over five dozen documents in preparation for audit and hopes to have a draft for board approval by the end of calendar year. She is working on budget in preparation for August packet.*

6.f. Directors' activities report:

Martinelli: *Reports she made wire transfer for GEMT payment*

Bostock: *nothing to report*

Stephenson: *nothing to report*

Comisky: *Reports he is still involved in FDAC, weekly meeting and remarked that as a district is still failing in our flag protocol.*

Cline: *Reports she attended association dinner that gets better each year, met on Finance committee about a few things, and to meet with Geyserville Chief on the 30th.*

7. Regular Items:

7.a. Consider and accept Far West Leavitt Insurance Services' Proposal for fiscal year 2026-2027 and authorize chief to execute proposal. Placed on the agenda by Staff Services Analyst (SSA) Gloria Fong.

BOSTOCK/STEPHENSON MOTION to approve 7a as written. *AYES: Bostock, Martinelli, Stephenson Cline, Comisky. NOES: None. ABSENT: None* ***MOTIONED CARRIED***

7.b. Consider and approve equipment shed change order and updated not to exceed cost of $88,500. Placed on the agenda by SSA Gloria Fong.

Size changes from 30-40ft, concrete pricing has gone up.

COMISKY/MARTINELLI MOTION to approve 7b as written. *AYES: Bostock, Martinelli, Stephenson Cline, Comisky. NOES: None. ABSENT: None* ***MOTIONED CARRIED***

7.c. Consider and accept Beyond Lucid Technologies (BLT) Mediview Beacon Prehospital Health Information Exchange Service Agreement at cost of $2 per ePCR plus one-time set up fee of $1,000 and authorize chief to execute all necessary data exchange framework agreements retroactive to July 1, 2026. Placed on the agenda by SSA Gloria Fong.

STEPHENSON/BOSTOCK MOTION to approve 7c as written. *AYES: Bostock, Martinelli, Stephenson Cline, Comisky. NOES: None. ABSENT: None* ***MOTIONED CARRIED***

7.d. Consider and approve Calendar Year 2025 Volunteer Rate Range Intergovernmental Agreement Regarding Transfer of Public Funds and authorize Fire Chief to execute agreement. Placed on the agenda by SSA Gloria Fong.

BOSTOCK/STEPHENSON MOTION to approve 7d as written. *AYES: Bostock, Martinelli, Stephenson Cline, Comisky. NOES: None. ABSENT: None* ***MOTIONED CARRIED***

8. Consent Calendar Items: (Approval of consent calendar items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board member may request that an item be removed from the consent calendar for discussion later.)

8.a. June 16, 2026 – Meeting Minutes

8.b. Warrants – June and July

8.c. Budget Transfers – June and July

Corrections to warrant list are check 12148 is changed to $19,216.24 because of the change of $240 charge instead of $265, addition of five checks, 12149 $2,080 to Jason Barker, 12150 $160 to Loch Lomond Mutual Water, 12151 $1,265.95 to Michael Berardino, and 12153 $2,913.98 to Wittman Enterprises, changing July new total to $334,776.04.

COMISKY/BOSTOCK MOTION *to approve consent calendar as amended. AYES: Bostock, Martinelli, Stephenson Cline, Comisky. NOES: None ABSENT: None.* ***MOTIONED CARRIED***

9. ***MARTINTELLI/BOSTOCK MOTION*** *to adjourn meeting at 7:30 p.m. All in attendance in favor*.

Respectfully submitted by,
Karin Collett, Office Technician

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Karin Collett
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READ AND APPROVED by,
Stephanie Cline,
President, Board of Directors

Signed by:
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