South Lake County Fire Protection District
in cooperation with
California Department of Forestry and Fire Protection

P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

BOARD OF DIRECTORS REGULAR MEETING MINUTES
Tuesday, June 16, 2026, at 7:00 p.m.
Located at the Middletown Fire Station Board Room,
21095 Highway 175, Middletown, CA 95461

This regular meeting is for the purpose of discussing the following items:

1. *President Cline called meeting to order at 7:14 p.m.*
2. *President Cline led the pledge of allegiance.*
3. *Present: Director Rob Bostock, Vice President Jim Comisky and President Stephanie Cline. Absent: Directors Madelyn Martinelli and Matthew Stephenson. Also present: Battalion Chief Joshua Lau, Battalion Chief Peter Avansino, Board Clerk Gloria Fong and Office Technician Karin Collett*.
4. ***BOSTOCK/COMISKY MOTION** to approve agenda. AYES: Bostock, Cline, Comisky. NOES: None. ABSENT: Martinelli, Stephenson.* ***MOTIONED CARRIED.***
5. Citizens' Input: Any person may speak for three (3) minutes about any subject of concern provided it is within the jurisdiction of the Board of Directors and is not already on today's agenda. The total period is not to exceed fifteen (15) minutes, unless extended at the discretion of the Board: *None.*
6. Communications:

   6.a. Fire Sirens: *Nothing to report.*

   6.b. Fire Safe Council: *Their minutes included in agenda packet.*

   6.c. Volunteer Association: *Association President Todd Fenk reminds and invites all of their dinner on June 27th and reports the paid call group along with newly graduated recruits were involved in some station coverage and small events, a new person will be joining our paid call group, newly graduated recruits will be attending emergency vehicle operator course on July 18th, and Paid Call Engineer Robert Lanning graduated and is now hired on as full time with Cal Fire.*

   6.d. Chief's Report: *In addition to the attached report, Battalion Chief Lau reports the Seppi mulcher will be here Thursday at 9 a.m. for training; paid call firefighters responded to fire incidents, the Clara and Leslie, and assisted with Trail incident in Clearlake for two days; rope equipment helped in a medical rescue out at punchbowl; and paid call firefighters staffed up for task force for three days and the water tender 6011 under assistance by hire.*

   6.e. Finance Report: *County's new financial software program go-live date has been pushed out from July 1st to October.*

   6.f. Directors' activities report

   Bostock: *Nothing to report.*

Comisky: *His proposal to do a session on firefighter behavior health was accepted by Cal Chiefs and consultant firm AP Triton is holding webinar next Thursday about CMS proposed rule change for ground emergency medical transport program next Thursday.*

Cline: *She reports the revenue committee met.*

7. Regular Items:

7.a. Consider and adopt Resolution No. 2025-26-22, A Resolution Establishing the 2026-2027 Appropriation Limits. Placed on the agenda by Staff Services Analyst (SSA) Gloria Fong.

COMISKY/BOSTOCK MOTION *to approve 7a. AYES: Bostock, Cline, Comisky. NOES: None. ABSENT: Martinelli, Stephenson.* ***MOTIONED CARRIED.***

7.b. Consider and approve the surplus of an engine, and authorize Chief to choose engine based on age, mileage and or overall condition of the engine. Placed on the agenda by Chief Paul Duncan.

Staff reached out to District's mechanic to go over engines to see which would be best to surplus.

BOSTOCK/COMISKY MOTION *to approve 7b as written. AYES: Bostock, Cline, Comisky. NOES: None. ABSENT: Martinelli, Stephenson.* ***MOTIONED CARRIED.***

7.c. Consider and approve participation (Collection 3 of 4, $37,879.65 for Calendar Year 2026) in State Department of Health Care Services Public Provider Intergovernmental Transfer Program for Ground Emergency Medical Transportation Services (PP-GEMT IGT) and authorize Chief to execute Certification Form. Placed on the agenda by SSA Gloria Fong.

No resolution is attached because this occurs next fiscal year.

COMISKY/BOSTOCK MOTION *to approve 7c. AYES: Bostock, Cline, Comisky. NOES: None. ABSENT: Martinelli, Stephenson.* ***MOTIONED CARRIED.***

7.d. Consider and adopt Resolution No 2025-26-23, A Resolution Requesting the Board of Supervisors and the Registrar of Voters consent to and order the consolidation with such other elections as may be held on Tuesday, November 3, 2026, anywhere within the territory of the district for two (2) full four-year terms of offices of Director that will expire December 2026. Placed on the agenda by SSA Gloria Fong.

COMISKY/BOSTOCK MOTION *to approve 7d as written. AYES: Bostock, Cline, Comisky. NOES: None. ABSENT: Martinelli, Stephenson.* ***MOTIONED CARRIED.***

7.e. Consider and approve payment of Member's Expense Claim received 30 days after being incurred. Placed on the agenda at the request of the Member.

BOSTOCK/COMISKY MOTION *to approve 7e as written. AYES: Bostock, Cline, Comisky. NOES: None. ABSENT: Martinelli, Stephenson.* ***MOTIONED CARRIED.***

8. Consent Calendar Items: (Approval of consent calendar items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board member may request that an item be removed from the consent calendar for discussion later.)

   8.a. May 19, 2026 – Meeting Minutes

   8.b. Warrants – June

   8.c. Budget Transfers

   Changes to the warrant list are: 1) Voiding check 12097 and replaced with 12110 for same amount; 2) Voiding check 12104 and will be replaced with another later this month; 3) Additions of check 12106 to AT&T for $414.15, check 12107 to Chico Power Equipment for $2,320.48 for an in kind purchase in exchange for signs, check 12108 to Mallory for $175.95; 4) US Bank's check is changed $39,534.07 for additional charges of $556.76 to Lake Appliance, $265 for Space Exploration, $106.18 for Tesla, $65.94 for Cabo Restaurant, $219.06 for Safeway and $42.00 for Starbucks

   Additional budget transfers will be needed with additional batch of checks later this month before fiscal year end and reported at next meeting.

   BOSTOCK/COMISKY MOTION *to approve consent calendar with additions. AYES: Bostock, Cline, Comisky. NOES: None. ABSENT: Martinelli, Stephenson.* ***MOTIONED CARRIED.***

9. ***COMISKY/BOSTOCK MOTION*** *to adjourn meeting at 7:34 p.m. All members in attendance are in favor of adjournment.*

Respectfully submitted by,
Karin Collett, Office Technician

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Karin Collett
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READ AND APPROVED by,
Stephanie Cline,
President, Board of Directors

Signed by:
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