



South Lake County Fire Protection District
— in cooperation with —
California Department of Forestry and Fire Protection

P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

BOARD OF DIRECTORS REGULAR MEETING MINUTES
Tuesday, March 17, 2026, at 7:00 p.m.
Located at the Middletown Fire Station Board Room,
21095 Highway 175, Middletown, CA 95461

This regular meeting is for the purpose of discussing the following items:

1. *President Cline called meeting to order at 7:00pm*
2. *President Cline led the Pledge of Allegiance*
3. *Present: Directors Madelyn Martinelli, Rob Bostock, Matthew Stephenson Vice President Jim Comisky and President Stephanie Cline. Also, present Chief Matt Ryan, Chief Paul Duncan, Battalion Chief Joshua Lau, Board Clerk Gloria Fong and Office Tech Karin Collett.*
4. **STEPHENSON / BOSTOCK MOTION** to approve agenda **AYES:** Bostock, Martinelli, Cline, Stephenson, Comisky. **NOES:** none. **ABSENT:** None. **MOTIONED CARRIED.**
5. Citizens' Input: Any person may speak for three (3) minutes about any subject of concern provided it is within the jurisdiction of the Board of Directors and is not already on today's agenda. The total period is not to exceed fifteen (15) minutes, unless extended at the discretion of the Board. *None.*
6. Communications:
 - 6.a. Fire Sirens - *no report*
 - 6.b. Fire Safe Council – *Meeting summary attached to agenda.*
 - 6.c. Volunteer Association – *Association President Todd Fenk thanked board and chiefs for their support. New recruits are getting close to halfway through the academy. The paid staff has been doing a great job supporting the PCF program. Open house April 25th and dinner June 27th.*
 - 6.d. Chief's Report – *In addition to the report attached to agenda, Chief reports community siren service starting tomorrow through Friday.*
 - 6.e. Finance Report – *Staff Services Analyst Gloria Fong reports reimbursement request on AFG grant is on hold until the Federal budget is approved and mentioned discussion took place at the March 3rd Board of Supervisors meeting about the back charges. For South Lake, approximately \$84,000 take back in 3 annual installments.*
 - 6.f. Directors' activities report
 - Martinelli - *Nothing to report.*
 - Bostock - *Nothing to report.*
 - Comisky – *He has been working with Congressman Thompson's office trying to get funding for Hidden Valley fire station construction cost.*

Stephenson - *Nothing to report.*

Cline - *Nothing to report.*

7. Regular Items:

- 7.a. PUBLIC HEARING: Consider and adopt Resolution No. 2025-26-18, A Resolution of the Board of Directors of the South Lake County Fire Protection District Making Findings and Requesting the County of Lake to Implement Fire Mitigation Fees with the Automatic Inflation Pursuant to the Lake County Fire Mitigation Fee Ordinance for FY 2026-2027. Placed on the agenda at the Staff Services Analyst (SSA) Gloria Fong.

COMISKY/MARTINELLI MOTION to approve 7a as written.

AYES: Bostock, Cline, Martinelli, Stephenson, Comisky. NOES: None. ABSENT: None. MOTIONED CARRIED.

- 7.b. PUBLIC HEARING: Consider and adopt Resolution No. 2025-26-19, A Resolution Imposing and Levying Special Tax, Adjusting Ordinance No. 2018-19-01 Cost Per Unit for Fiscal Year 2026-2027. Placed on the agenda by the SSA Gloria Fong.

The Board heard concerns from citizens.

Chief Paul Duncan reached out to legal, who has advised there is not a way to exempt a nonprofit.

COMISKY/STEPHENSON MOTION to approve 7B as written.

AYES: Bostock, Cline, Stephenson, Comisky. NOES: Martinelli. ABSENT: None. MOTIONED CARRIED.

- 7.c. Consider and approve Kiley & Associates proposal to deliver a comprehensive federal advocacy and grants support program for the South Lake County Fire Protection District. Placed on the agenda by Director Jim Comisky.

Kiley & Associates helped earlier this year with \$500,000 for the water tender and are working right now for \$2 million for the new fire station.

COMISKY/BOSTOCK MOTION to approve 7c at a \$3,000 level with the option to cancel after 30 days.

AYES: Bostock, Cline, Stephenson, Martinelli, Comisky. NOES: none. ABSENT: None. MOTIONED CARRIED.

- 7.d. Consider and approve participation in the April Child Abuse Prevention Month, Children's Memorial Flag. Placed on the agenda by Battalion Chief Joshua Lau.

MARTINELLI/BOSTOCK MOTION to approve 7d as written.

AYES: Bostock, Cline, Stephenson, Martinelli, Comisky. NOES: none. MOTIONED CARRIED.

- 7.e. Consider and approve participation (Collection 2 of 4, \$37,881 for Calendar Year 2026) in State Department of Health Care Services Public Provider Intergovernmental Transfer Program for Ground Emergency Medical Transportation Services (PP-GEMT IGT) and authorize Chief to execute Certification Form, and approve Resolution No. 2025-26-20, A Resolution Canceling Reserves for Participation in PP-GEMT IGT. Placed on the agenda by SSA Gloria Fong

MARTINELLI/COMISKY MOTION to approve 7e as written.

AYES: Bostock, Cline, Stephenson, Martinelli Comisky. NOES: none. ABSENT: None. MOTIONED CARRIED.

- 7.f. Consider and adopt Resolution No. 2025-26-10, A Resolution Establishing and Appropriating Over-Realized / Unanticipated Revenues of \$110,183 for the Gifford fire. Placed on the agenda by SSA Gloria Fong.

This was on the January agenda but needs to be reapproved because it did not have four-fifths vote.

BOSTOCK/MARTINELLI MOTION to approve 7f as written.

AYES: Bostock, Cline, Stephenson, Martinelli, Comisky. NOES: none. ABSENT: None. MOTIONED CARRIED.

- 7.g. Consider and approve the ArchiLOGIX with consultants FEMA Dry Floodproofing Add Service of \$125,475 for the New Hidden Valley Lake Fire Station. Placed on the agenda by Chief Paul Duncan.

Contesting the FEMA map needs hydraulics tests that could cost upwards of \$400,000 and FEMA can take up to 12 months to approve the work. The other option is to flood proof the station.

STEPHENSON/MARTINELLI MOTION to approve 7g as written.

AYES: Bostock, Cline, Stephenson, Martinelli, Comisky. NOES: none. ABSENT: None. MOTIONED CARRIED.

- 7.h. Board President Appointment of Committee Members to Ad Hoc Revenue Committee to review Measure L special tax questions, along with researching and reporting back to the Board on future District revenue funding.

Establishing a committee would allow us to identify revenue sources and seek other revenue, such as agreements with Napa County out with Geysers on Sonoma side.

President Cline appointed herself and Director Bostock to the committee.

8. Consent Calendar Items: (Approval of consent calendar items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board member may request that an item be removed from the consent calendar for discussion later.)

8.a. February 17, 2026 – Adjourned Meeting Minutes

8.b. February 24, 2026 – Special Meeting Minutes

8.c. Warrants – March

8.d. Budget Transfers

One correction to warrant list is amount for Janell Rivera, which is \$1,500 instead of \$750, additions to US Bank check of \$26.94 Safeway and \$307.58 Costco credit card charges and removal of \$1,881.96 Peterson credit card charge and \$752.19 Peterson credit. With correction, additions, and removals, new total is \$272,275.70. Beginning warrant # is 11976 and ending is 12007.

COMISKY/BOSTOCK MOTION to approve as amended. AYES: Bostock, Cline, Stephenson, Martinelli, Comisky. NOES: none. ABSENT: None. **MOTIONED CARRIED.**

9. **MARTINELLI/COMISKY MOTION** to adjourn meeting at 7:55 pm. All members in attendance are in favor of adjournment.

Respectfully submitted by
Karin Collett, Office Technician

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Karin Collett
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READ AND APPROVED by
Stephanie Cline
President, Board of Directors

Signed by:

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