



South Lake County Fire Protection District
— in cooperation with —
California Department of Forestry and Fire Protection

P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

NOTICE OF A BOARD OF DIRECTORS REGULAR MEETING
Tuesday, June 18, 2024 at 7:00 p.m.
Located at the Middletown Fire Station Board Room,
21095 Highway 175, Middletown, CA 95461

Notice is Hereby Given, pursuant to California Government Code Section 54956, that the Chairperson of South Lake County Fire Protection District Board of Directors, State of California has called a regular meeting of said Board of Directors.

This regular meeting is for the purpose of discussing the following items:

1. President Comisky called meeting to order at 7:04 p.m.
2. Chief Marcucci led pledge of allegiance.
3. Present: Directors Rob Bostock, Stephanie Cline and Madelyn Martinelli, and President Jim Comisky. Absent: Vice President Matthew Stephenson. Also present: Chief Mike Marcucci, Office Technician Karin Collett, and Board Clerk Gloria Fong.
4. **BOSTOCK/CLINE MOTION** to approve agenda. AYES: Comisky, Martinelli, Cline, Bostock. ABSENT: Stephenson. NOES: None. **MOTION CARRIED.**
5. Citizens' Input: Any person may speak for three (3) minutes about any subject of concern provided it is within the jurisdiction of the Board of Directors and is not already on the today's agenda. Total period is not to exceed fifteen (15) minutes, unless extended at the discretion of the Board. None.
6. Communications:
 - 6.a. Fire Sirens- President Comisky mentioned that they had a luncheon for member Carol Olsen, which was well deserved.
 - 6.b. Fire Safe Council- Minutes are included in agenda packet.
 - 6.c. Volunteer Association – Association President Todd Fenk informed Board the group is ramping it up for fire season, got a group up on Kelsey Cobb helping. We are also in the middle of our dinner, which is Saturday night with all hands-on deck. It's going well, we have a lot of sponsor tables this year.
 - 6.d. Chief's Report – Chief Marcucci adding contact with Napa County, they have unforeseen circumstances they asked to 120 days. By August 1, they'll have a new contact.

Fire season is upon us, right now we have a team activated. Team 4 is here managing the Sites fire, which is 16,000 acres, 5% contained. Points fire is 1,200 acres, 40% contained, 7 structures destroyed, 2 or 3 were homes. It is going to take a few weeks to clean up.

Engine 6031 is staffed with paid call firefighters. We are spread thin and down to 12 hand crews for the whole northern area. The thing that is concerning is he doesn't remember a time that we have had a Sonoma fire in June that was that damaging. Burning is suspended within the whole unit.

He is retiring June 28th and has accepted a position with Marin Fire Department as Division Chief. Chief Duncan will be interim within South Lake. Hopefully by mid-July we will try to have a new unit chief. President Comisky thanks Chief Marcucci for all his did within South Lake.

6.e. Finance Report- SSA Fong informed the timelines are for the 2023 and 2024 Voluntary Rate Range Program and is different from the item on tonight's agenda. 2022's was just received, and those monies put back in reserves. Letter of interest for 2023 is being submitted, with contracts coming end of this month that require us getting back to them in a few weeks. A budget comparison worksheet is provided on page 31.

6.f. Directors' activities report –

Martinelli-no activity to report.

Cline-nothing to report, except Covid is coming back, stay protected.

Bostock-as a budget person, let's keep an eye on the price. Funds will be low because we are building a new station and purchasing new trucks.

Comisky-apologized for missing last month's meeting, he attended in April the Fire District Association of California (FDAC) in Monterey, speaking at two sessions. He will be at the FDAC Certificate of Achievements training in Windsor.

7. Regular Items:

7.a. Consider and approve Resolution No. 2023-24-18, A Resolution Requesting the Board of Supervisors, and the Registrar of Voters consent to and order the consolidation with such other elections as may be held on Tuesday, November 4, 2021, anywhere within the territory of the district for three (3) full four-year terms of offices of Director that will expire in December 2024. Placed on agenda by Staff Services Analyst (SSA) Gloria Fong.

SSA Fong informed the Board this was cut and paste from another agenda. The date should have read November 5, 2024, which is the date the resolution shows.

MARTINELLI/CLINE MOTION to approved Resolution No. 2023-24-18 AYES: Comisky, Martinelli, Cline, Bostock. ABSENT: Stephenson. NOES: None. **MOTION CARRIED.**

7.b. Consider and approve participation (Collection 3 of 4 in amount of \$20,833.78) in the State Department of Health Care Services Public Provider Intergovernmental Transfer Program for Ground Emergency Medical Transportation Services for Calendar Year 2024 and authorize for Chief to execute. Placed on the agenda by SSA Gloria Fong.

CLINE/BOSTOCK MOTION to approved 7b as written. AYES: Comisky, Martinelli, Cline, Bostock. ABSENT: Stephenson. NOES: None. **MOTION CARRIED.**

7.c. Consider and select up to four candidates to serve on the Fire Risk Management Services (FRMS) Board of Directors for three-year term beginning July 1, 2024. Placed on the Agenda by SSA Gloria Fong.

President Comisky is a member of their Board. The three incumbents are very participative, helpful to have on the Board, and he does not know anything about the other two.

BOSTOCK/MARTINELLI MOTION to approved 7b by submitting with the 3 incumbents. AYES: Comisky, Martinelli, Cline, Bostock. ABSENT: Stephenson. NOES: None. **MOTION CARRIED.**

8. Consent Calendar Items: (Approval of consent calendar items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board member may request that an item be removed from the consent calendar for discussion later.)

8.a. May 21, 2024 - Regular Meeting Minutes

8.b. Warrants – June

8.c. Budget Transfer of:

8.c.1. \$16,000 from professional specialized services account 357-9557-795.23-80 to capital fixed asset-auto & light truck account 357-9557-795.62-72 to cover additional cost for emergency vehicle lighting & console and for battalion chief radio package.

8.c.2. \$20,000 from salaries & wages-overtime account 357-9557-795.01-13 to salaries & wages-temporary account 357-9557-795.01-12 to cover unanticipated paid call reimbursements.

8.c.3. \$18,000 from professional specialized services account 357-9557-795.23-80 to maintenance-equipment account 357-9557-795.17-00 to cover additional in vehicle maintenance.

Director Martinelli questioned the costs for the “no fireworks” post cards and the additional for the utilities.

The cost for the post cards is an estimate because we are still waiting for final invoice and ends up being just under a dollar for each.

Chief Marcucci says the cost can change at last minute. We still need to continue because it’s something we cannot do without.

CLINE/BOSTOCK MOTION to approve consent calendar. AYES: Martinelli, Cline, Comisky, Bostock. ABSENT: Stephenson NOES: None. **MOTION CARRIED.**

9. **CLINE/MARTINELLI MOTION** to adjourn meeting at 7:30 p.m. All members in attendance are in favor of adjournment.

Respectfully submitted by
Karin Collett, Office Technician:

DocuSigned by:
Karin Collett
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READ AND APPROVED BY
JIM COMISKY, President – Board of Directors:

DocuSigned by:
Jim Comisky
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